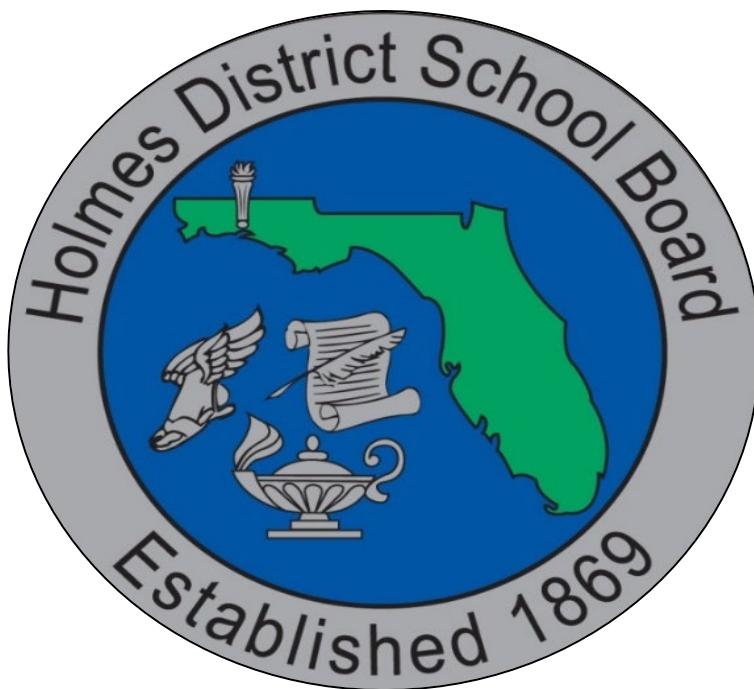


# Holmes District School Board

307 W North Ave  
Bonifay, FL 32425



2025-2026  
Administrative  
Salary Schedule

# ADMINISTRATIVE PERSONNEL

## Based on 239 days

District Director/ Finance Officer/ School Principal				
Step	BASE SALARY	MASTERS**	SPECIALIST**	DOCTORATE**
0	76,893	80,085	81,297	82,576
1	77,169	80,361	81,573	82,852
2	77,445	80,637	81,849	83,128
3	77,721	80,913	82,125	83,404
4	77,997	81,189	82,401	83,680
5	78,273	81,465	82,677	83,956
6	78,549	81,741	82,953	84,232
7	78,825	82,017	83,229	84,508
8	79,101	82,293	83,505	84,784
9	79,377	82,569	83,781	85,060
10	79,653	82,845	84,057	85,336
11	79,929	83,121	84,333	85,612
12	80,205	83,397	84,609	85,888
13	80,481	83,673	84,885	86,164
14	80,757	83,949	85,161	86,440
15	81,033	84,225	85,437	86,716
16	81,309	84,501	85,713	86,992
17	81,585	84,777	85,989	87,268
18	81,861	85,053	86,265	87,544
19	82,137	85,329	86,541	87,820
20	82,413	85,605	86,817	88,096
21	82,689	85,881	87,093	88,372
22	82,965	86,157	87,369	88,648
23	83,241	86,433	87,645	88,924
24	83,517	86,709	87,921	89,200
25	83,793	86,985	88,197	89,476
26	84,069	87,261	88,473	89,752
27	84,345	87,537	88,749	90,028

\*District personnel will work 7 hours per day and school based personnel will work 7.5 hours per day.

\*\*These Columns include an Advanced Degree Supplement.

(1) School administrators hired after July 1, 2014 will be placed initially according to the salary schedule above. After initial placement, they will receive performance pay based on their annual evaluation.

(2) Administrators shall be granted other professional and/or instructional experience.

(3) Superintendent & School Board Members: Set Annually by the Legislature

### Supplements:

Assistant to the Superintendent (Deputy Superintendent)	\$5,000.00
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# ADMINISTRATIVE PERSONNEL

Step	Coordinator - 239 Days	School Assistant Principal - Grandfathered - 216 Days
0	55,162	50,426
1	55,162	50,426
2	55,162	50,426
3	55,162	50,426
4	55,162	50,426
5	55,402	50,426
6	55,402	50,426
7	55,402	50,426
8	55,402	50,426
9	55,402	50,426
10	56,020	50,426
11	57,220	50,426
12	58,420	50,637
13	59,620	51,737
14	60,820	52,837
15	62,020	53,764
16	63,220	54,864
17	64,420	55,964
18	64,920	57,064
19	65,420	58,164
20	65,920	59,264
21	66,420	59,924
22	66,920	60,584
23	67,420	61,046
24	67,920	61,508
25	68,420	61,970
26	68,920	62,432
27	69,420	62,894
28	69,420	63,356

\*District personnel will work 7 hours per day and school based personnel will work 7.5 hours per day.

## Supplements:

	<u>239 Day</u>	<u>216 Day</u>
Masters Degree	\$3,192.00	\$2,926.00
Ed Specialist Degree	\$4,404.00	\$3,925.00
Doctorate Degree	\$5,683.00	\$5,210.00
Assistant Principal - Elementary and Middle Schools	\$2,000.00	\$2,000.00
Assistant Principal - High Schools	\$4,000.00	\$4,000.00
Assistant Principal - Combination Schools	\$4,000.00	\$4,000.00

- (1) Directors and Assistant Principals retain instructional years experience.
- (2) Assistant Principals on annual contract will be paid according to the performance pay guidelines specified in the Florida State Statute 1012.22(5)b.
- (3) Add 20% for 12 month position and 10% for 11 month position when original position is 10 months.

# **PAYROLL PERIODS**

## **I. Twelve Month Employees**

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1<sup>st</sup> and 16<sup>th</sup> of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exception, June 30th rather than July 1st.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

## **II. Ten and Eleven Month Employees**

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1<sup>st</sup> and 16<sup>th</sup> of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exceptions:
  1. The first direct deposit for employees who work 190 or 196 days will be made on August 16th.
  2. The first direct deposit for employees who work 180 or 182 days will be made on September 1st.
  3. The balance due for fiscal year earnings is to be made on June 30<sup>th</sup>.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

## **III. Substitutes**

Substitutes are to be reported with the timesheets submitted to the Finance Department and direct deposits are to be made on the 1<sup>st</sup> and 16<sup>th</sup> of each month.

## **IV. Other Relevant Information**

- A. All regularly hired employees will receive semi-monthly checks, equal to the annual salary divided by 24.
- B. Payment is not permitted for services rendered in excess of the listed hours per day for any regular, part-time, or substitute position unless approved by the Superintendent.
- C. Hours for any position or combined positions are not to exceed 40 hours per week.
- D. All personnel reemployed after retirement from any employer will be allowed qualified experience on the salary schedule, not to exceed 7 years.