

HOLMES COUNTY SCHOOL BOARD
SPECIAL SESSION
August 14, 2020

The Holmes County School Board held a Special Session on Friday, August 14, 2020 at 5:00 p.m. at HCHS Auditorium. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice-Chair, Kaci Johnson Shirley Owens and Leesa Lee. Also present: Board Attorney, Owen Powell, Superintendent Terry Mears, Administrators Greg Sallas, Brian Morgan, Carmen Bush, Directors JaLisa Brannon, Melissa Baxley, Kelly Leavins, Phillip Byrd and Officer Adrienne Odom.

1. Chair Justice called the Special Session to order and the adoption of the agenda. Wilburn Baker moved to approve the agenda, second by Kaci Johnson which passed unanimously.
2. HEARING THE PUBLIC – Tara Finn/BK-8 Teacher, Cynthia Goodson/PSH Curriculum Coordinator, Matt Tate/HCHS Principal, Donna Hicks/PDLH Teacher, Chey Bowers/BK-8 Principal, Rodd Jones/PDLE Principal, Anissa Locke/PDLH Principal, Crystal Conner/Teacher, Roseann Mitchell/BHS Principal, Farcia West/PSH Principal, Janet Bush/BHS Teacher, Melissa Baxley/District Director, Parent/BK-8
3. DISCUSSION OF SCHOOL REOPENING DATE: Shirley Owens made a motion to open this item up for discussion, second by Leesa Lee. Leesa Lee then made a motion to move the start of school date from 8/19/20 to 8/24/20, second by Shirley Owens which passed unanimously. S. min page 264
4. COMMENTS: ATTORNEY, SUPERINTENDENT AND BOARD MEMBERS
5. ADJOURN: 7:40 p.m.

Alan Justice, Chair

Terry L. Mears, Superintendent

 Board
APPROVED
9/14/20

HOLMES COUNTY SCHOOL BOARD
REGULAR WORKSHOP
August 18, 2020

The Holmes County School Board held a Workshop on Tuesday, August 18, 2020 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice-Chair, Shirley Owens and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Brian Morgan, Carmen Bush, Donnita Butorac, Directors JaLisa Brannon, and Officer Braxton.

Discussion included:

- A. FACILITIES
- B. PANCARE

The regular scheduled Workshop adjourned at 8:47 a.m.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
August 18, 2020

The Holmes County School Board held a Regular Session on Tuesday, August 18, 2020 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice-Chair, Shirley Owens and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Brian Morgan, Carmen Bush, Donnita Butorac, and Pam Price, Directors Melissa Baxley, and Officer Braxton.

Chair Justice called the regular scheduled meeting to order and the adoption of the amended agenda. Shirley Owens moved to approve the agenda, second by Wilburn Baker which passed unanimously.

FACILITIES:

- A. CONTRACT WITH RELIANT SOUTH FOR HVAC/MECHANICAL WORK AT BES – Leesa Lee moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 264

ADMINISTRATIVE PROGRAMS:

- A. PROFESSIONAL LEARNING CATALOG 2020-21 REVISIONS – Wilburn Baker moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 264
- B. MOU BETWEEN HOLMES COUNTY SCHOOL BOARD AND HOLMES COUNTY TEACHERS ASSOCIATION – Shirley Owens made a motion to approve second by Leesa Lee which passed unanimously. S. min. p. 264
- C. MOA BETWEEN USF AND HOLMES COUNTY FOR THE SEDNET PROGRAM– Wilburn Baker moved to approve, second by Leesa Lee which passed unanimously. S. min. p. 264
- D. 2020 RFP FOR MENTAL HEALTH/BEHAVIORAL SERVICES– Shirley Owens moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 264
- E. SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM – Wilburn Baker moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 264
- F. AMEND 2020-21 SCHOOL CALENDAR – Leesa Lee moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 264
- E. MEMORANDUM OF UNDERSTANDING BETWEEN PANCARE OF FLORIDA AND THE SCHOOL BOARD OF HOLMES COUNTY – Wilburn Baker moved to approve, second by Leesa Lee which passed unanimously. S. min. p. 264



Board
APPROVED
9/1/20

The Consent Agenda was unanimously approved on a motion by Leesa Lee and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, other Administrative items, Monthly Financial Report, Workshop and Regular Session minutes for 7/21/20 and 8/3/20 meeting as well as the Special Session minutes for the 7/27/20 meeting. S. min. p. 264

PERSONNEL – Superintendent Mears made the following recommendations:

ACCEPT the resignation on the following employee for the 2020-2021 school year:

- Mikayla Wood, BHS Teacher, effective 8/5/20 at 3:00 p.m.
- Jessica Hudson, HCHS ESE Aide, effective 7/29/20 at 3:00 p.m.
- Adrian Sims, HCHS Aide, effective 8/11/20 at 9:45 a.m.
- Deborah Eldridge, ESE driving supplement, effective 8/10/20 at 7:30 a.m.
- Hannah Sylvester, BHS Teacher, effective 8/14/20 at 3:00 p.m.
- Brooke Johns, BHS Teacher, effective 8/10/20 at 3:00 a.m.
- Marcus Wood, HCHS Aide, effective 8/10/20 at 3:00 p.m.
- Donna Register, Bus Monitor, effective 8/17/20 at 11:15 a.m.
- Lisa Merchant, PDLE Teacher, effective 8/12/20 at 3:00 p.m.

APPROVE the leave of absence on the following employee for the 2020-2021 school year:

- Jeanette Bailes, HCHS ESE Aide, beginning 8/19/20 at 7:30 a.m. and ending 6/2/2021 at 3:00 p.m.
- Jamie Maines, BK-8 Lunchroom Worker, beginning 8/17/20 at 6:30 a.m. and ending 12/18/20 at 2:00 p.m.
- Amanda Williams, BK-8 Custodian, effective 8/10/20 at 10:00 a.m. and ending 12/18/20 at 5:30 p.m.
- Tommy Hicks, PDLH Teacher, effective 9/9/20 at 7:30 a.m. and ending 10/21/20 at 3:00 p.m.

APPROVE to advertise the following position:

- PDLE Bookkeeper for training purposes (for 2 weeks)

AMEND Ryan Leavins from teacher at PDLH to remote teaching position at PDLH effective August 20, 2020 and ending January 15, 2021.

HIRE the following employees for the 2020-2021 school year:

- Brandon French, BK-8 Middle School Girls Basketball Coach, effective 8/18/20
- Zachary Lee, PDLH JV Girls Basketball Coach, effective 8/10/20
- Frankie Townsend, JV Boys Basketball Coach, effective 8/10/20
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TRANSFER the following employees:

- Alisha McCaskill, BK-8 7th Grade ELA to BHS Middle School ELA, effective 8/6/20

HIRE the following employees to work the 2020-2021 WINGS afterschool program and 2021 summer program effective 8/6/20:

- District Office
Project Director: Marie Ellenburg
Lead Coordinator: Kelley McKee
Evaluator: Sheri Brooks
- BK-8
Site Coordinator/Teacher: Melanie Albury
Site Coordinator/Teacher: Stephanie Paul
Lesson Planner for Elementary/Teacher: Vicki Steverson
Lesson Planner for Middle School/ Teacher: Amy Tate

Teachers:

Michelle Dampier

Tara Finn

Rachael Cooley

Amanda Mincey

Leah Steverson

Jennifer Sabata

Melissa Hudson

Kristyl Messer

Mollie Niemi

Ashley Kennedy

Terry Petty

Nikki Carnley

Kathryn Worthing

Sandy West

Jordan Dady

Beth Miller

- BHS

Site Coordinator: Mary Dady

Lesson Planner/Teacher: Alicia Brown

Teachers:

Kathy Blalock

Nikki Ellenburg

Alesha Gilley

Lisa Matthews

Shelley Smith

- PSH

Site Coordinator: Melissa Whitledge

Lesson Planner: Jana Trim

Teachers:

Deborah Jones

Carol Miller

Rebekah Carnley

Nancy Messer

Karon Register

Lacy Brown

Heather Tyre

Chelsea Cushing

- PDLE

Site Coordinator: Terry Commander

Lesson Planner/Teacher: Donna Griffin

Teachers:

Tina Brannon

Wanda Brown

Kelly Owen

Rebecca Peterson

Terri Redmon

Desiree Rich

Jennifer Sweat

Shannon White

Wilburn Baker made a motion to approve the Personnel Recommendations with the exception of Zachary Lee due to a voting conflict, second by Shirley Owens which passed unanimously. S. min. p. 263

Wilburn Baker made a motion to approve Zachary Lee, second by Shirley Owens which passed with a 4-1 vote. S. min. p. 264

With no further business in the Regular Session the meeting adjourned at 6:37 p.m.

Alan Justice, Chair

Terry L. Mears, Superintendent