HOLMES COUNTY SCHOOL BOARD
WORKSHOP
March 19, 2019

The Holmes County School Board held a Workshop on Tuesday, March 19, 2019 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Alan Justice – Vice-Chair, Kaci Johnson, Wilburn Baker and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Carmen Bush, Greg Sallas, and Mickey Hudson, Director JaLisa Brannon and Melissa Baxley, and Officer Johnson

Discussion included:
- A. FACILITIES
- B. MENTAL HEALTH POSTION
- C. EXPANDING GUARDIAN PROGRAM

ADJOURN

The workshop concluded at 8:42 a.m. and the Board took a short break before the Regular Session.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
March 19, 2019

The Holmes County School Board held a Workshop on Tuesday, March 19, 2019 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Alan Justice – Vice-Chair, Kaci Johnson, Wilburn Baker and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Carmen Bush, Greg Sallas, and Mickey Hudson, Donnita Butorac, Director JaLisa Brannon and Melissa Baxley, Finance Officer Kelly Leavins and Officer Johnson

Chair Owens called the regular scheduled meeting to order and the adoption of the amended agenda. Alan Justice moved to approve the agenda, second by Wilburn Baker which passed unanimously.

HEARING THE PUBLIC/RECOGNITION –
- PRINCIPAL UPDATE- MR. MORGAN/PDLH
- RECIGNIZE HCHS GIRLS BASKETBALL TEAM
- KAMDEN NELSON- HONORS RECOGNIZED AT GRADUATION/CLASS RANK

FACILITIES:
A. HVAC/ENERGY ASSESSMENT SOW WITH WATFORD ENGINEERING – Justice made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 255

ADMINISTRATIVE PROGRAMS:
A. AMEND 2019-2020 CALENDAR TO CORRECT 12 MONTH PERSONAL VACATION DAYS– Kaci Johnson moved to approve, second by Leesa Lee which passed unanimously. S. min. p. 255
B. APPROVE 2019-2020 WRITTEN CALENDAR – Wilburn Baker made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 255
C. CONTRACT EXTENSION WITH INFORMATION TRANSPORT SOLUTIONS- INTERNET ACCESS AND DATA TRANSMISSION SERVICES – Alan Justice made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 255

Board
APPROVED
4/2/49
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D. CONTRACT WITH VERTEKS CONSULTING – WIRELESS NETWORK UPGRADES (E-RATE PROGRAM) – Alan Justice made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 255

E. 2018-2019 MOU HOLMES COUNTY TEACHERS ASSOCIATION – Wilburn Baker moved to approve, second by Leesa Lee which passed unanimously. S. min. p. 255

F. ANNUAL FSBA DUES RENEWAL– Kaci Johnson made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 255

G. 2018-2019 SALARY SCHEDULE – Wilburn Baker moved to approve, second by Alan Justice which passed unanimously. S. min. p. 255

H. CONTRACT WITH CASEWALLET – Alan Justice made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 255

I. OVERNIGHT/OUT OF STATE TRIPS – 8TH Grade Science to Dothan, AL; PDLH FBLA to Orlando, FL. Wilburn Baker made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 255

J. APPROVE JOB DESCRIPTION FOR MENTAL HEALTH COUNSELOR/SOCIAL WORKER 10 MONTHS – Alan Justice made a motion to approve, second by Wilburn Baker which passed unanimously S. min. p. 255.

K. APPROVE JOB DESCRIPTION FOR MENTAL HEALTH COUNSELOR/SOCIAL WORKER 12 MONTHS. Leesa Lee moved to approve, second by Kaci Johnson which passed unanimously. S. min. p. 255

The Consent Agenda was unanimously approved on a motion by Alan Justice and second by Wilburn Baker as follows: Invoices, Warrant List, P.O.'S over $3000, Budget Amendments, other Administrative items, Workshop & Regular Session Minutes for the 3/5/19 meeting. S. min. p. 255

PERSONNEL – Superintendent Mears made the following recommendations:

AMEND the following Assistant Principal positions from 10 months to 11 month personnel:
- Tonya McInnis, effective 8/1/18
- Gwendolyn Summer Alford, effective 8/1/18
- Parker Chey Bowers, effective 8/1/18
- Beverly Sallas, effective 8/1/18
- Lisa Tindall, effective 8/3/18
- Cynthia Wade, effective 8/1/18

AMEND the following position from 10 months to 12 months:
- Rhonda Hall, District Social Worker, effective 9/17/18

Open and Advertise Mental Health Counselor / Social Worker position.

ACCEPT the resignation on the following employees:
- Anita Schneider, BK-8 Food Service Worker, effective 6/3/19 at 7:30 a.m. (retirement)
- Cynthia Brooks, HCHS Teacher, effective 6/3/19 at 11:59 p.m. (retirement)
- James Sims, HCHS Teacher, effective 6/3/19 at 11:59 a.m. (retirement)
- Laura Sims, BK-8 Guidance Counselor, effective 5/31/19 at 3:00 p.m. (retirement)
- Linda Pisani, BK-8 Media Aide, effective 5/30/19 at 3:00 p.m. (retirement)
- Elaine Jones PSH Teacher, effective 5/31/19 at 3:00 p.m. (retirement)
- Barbara McSwain, PSH Teacher, effective 5/31/19 at 3:30 p.m. (retirement)
- Mark Berry, PSH 12 Month Custodian, effective 3/1/19 at 10:00 a.m.

ACCEPT the leave of absence on the following employee:
- Sharon Griffin, HCHS School Receptionist, effective 2/1/19 at 7:30 a.m. and ending 3/15/19 at 3:30 p.m.

TRANSFER the following employee for the 2018-2019 school year:
- Joey Braxton, District Office Maintenance II position, effective 3/20/19

HIRE the following employee for the 2018-2019 school year:
- Victoria Short, BK-8 Teacher, effective 8/1/18

Alan Justice moved to approve the Superintendent's personnel recommendations, second by Wilburn Baker which passed unanimously. S. min. p. <u>255</u>

Chair Owens took a short recess before entering into an Executive Session for Expulsion Reevaluation. Alan Justice approved student discussed, second by Wilburn Baker which passed unanimously. S. min. p. <u>255</u>

With no further business in the Regular Session, the meeting adjourned at 10:58 a.m.

Shirley Owens, Chair

Terry L. Mears, Superintendent