

HOLMES COUNTY SCHOOL BOARD
PAYROLL PERIODS
FOR THE YEAR ENDED JUNE 30, 2014

ALL PERSONNEL RECEIVE SEMI-MONTHLY CHECKS
EQUAL TO THE ANNUAL SALARY DIVIDED BY 24

Position	Duty Days	Hrs. Per Day	Position	Duty Days	Hrs. Per Day
District Administrative	239	7	Non-Instructional - District	239	7
Director, Technology Assistant	239	7	Principals	239	7.5
Assistant Principal - HCHS	239	7.5	Assistant Principals	196	7.5
Instructional - 12 Month	239	7.5	Staffing/Lab Assistant	190	7.5
Instructional	196	7.5	Instructional - 11 Month	216	7.5
Speech Pathology	190	7.5	School Receptionist	180	7.5
Secretary/Bookkeeper/Data Records	190	7.5	Data I (Duty Days + 15)	180	7.5
Student Records Data Entry (Duty Days + 15)	190	7.5	Bus Drivers	180	3.5
Custodian - 10 Month	190	7.5	ROTC 1	239	7.5
ROTC 2	198	7.5	Aide I & Aide II	190	7.5
Lunchroom	182	7	Custodian - 12 Month	239	7.5
Aide III	180	7.5			

Payment is not permitted for services rendered in excess of the listed hours per day for any regular, parttime or substitute position and not to exceed 8.0 hours per day for combined positions.

All personnel reemployed after retirement from any employer will be allowed qualified experience on the salary schedule not to exceed 7 years.

HOLMES COUNTY SCHOOL BOARD
SALARY SCHEDULE

Administrators shall be granted other professional and/or instructional experience after 3 years experience on this schedule
Directors and Assistant Principals Retain Instructional Years Experience

POSITION	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	20	25
District & School Administrator	68,277	68,512	68,751	68,988	69,221	69,457	69,692	69,922	70,158	70,396	70,629	70,867	71,099	71,334	71,572	71,808	72,688	72,688	72,962
Finance Officer	68,277	68,512	68,751	68,988	69,221	69,457	69,692	69,922	70,158	70,396	70,629	70,867	71,099	71,334	71,572	71,808	72,688	72,688	72,962
Director	39,207	40,446	41,695	42,934	44,177	45,417	46,663	47,902	49,147	50,389	51,634	52,874	54,119	55,360	56,605	57,845	61,071	61,071	62,521

HOLMES COUNTY SCHOOL BOARD
SALARY SCHEDULE

POSITION	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	20	25
Head Mech. I	34,687	35,047	35,409	35,770	36,132	36,492	36,856	37,216	37,578	37,939	38,301	38,662	39,022	39,386	39,745	40,108	40,837	40,837	44,177
Head Mech. II	29,149	29,505	29,871	30,232	30,598	30,963	31,321	31,680	32,046	32,408	32,769	33,131	33,497	33,859	34,223	34,583	35,267	35,267	35,680
Bus Mechanic	25,766	26,107	26,448	26,790	27,132	27,470	27,811	28,153	28,494	28,835	29,174	29,515	29,859	30,203	30,542	30,884	31,851	31,851	32,251
Maintenance I	31,335	31,726	32,113	32,508	32,899	33,291	33,681	34,071	34,462	34,856	35,244	35,637	36,029	36,422	36,813	37,199	37,931	37,931	38,384
Maintenance II	28,108	28,489	28,873	29,255	29,634	30,016	30,401	30,781	31,162	31,548	31,930	32,309	32,690	33,067	33,456	33,835	34,913	34,913	35,353
Maintenance III	19,515	19,742	19,965	20,190	20,416	20,641	20,867	21,091	21,320	21,543	21,770	21,994	22,221	22,445	22,670	22,894	23,329	23,329	23,592
Position 24 ^{below}	27,621	28,041	28,462	28,882	29,303	29,724	30,144	30,565	30,985	31,406	31,827	32,247	32,668	33,088	33,509	33,930	34,771	34,771	37,191
Position 25 ^{below}	19,921	20,259	20,600	20,943	21,279	21,617	21,957	22,295	22,634	22,976	23,311	23,650	23,983	24,327	24,664	25,002	25,571	25,571	25,966
Deliv. Clerk I	33,879	34,023	34,172	34,316	34,463	34,607	34,755	34,901	35,378	35,858	36,337	36,817	37,294	37,774	38,252	38,731	39,565	39,565	40,050
Deliv. Clerk II	21,733	21,956	22,174	22,399	22,620	22,844	23,065	23,286	23,511	23,734	23,958	24,178	24,400	24,623	24,845	25,071	25,521	25,521	25,778
Technology Assistant	32,411	32,840	33,269	33,699	34,129	34,554	34,983	35,414	35,842	36,271	36,698	37,127	37,559	37,992	38,419	38,849	40,065	40,065	40,568
Student Data Records	20,413	20,915	21,409	21,914	22,418	22,913	23,419	23,910	24,413	24,915	25,412	25,923	26,417	26,913	27,411	27,797	28,670	28,670	29,255
Staffing/Lab Assistant	16,988	17,431	17,860	18,293	18,730	19,165	19,594	20,029	20,465	20,900	21,337	21,769	22,206	22,638	23,070	23,477	24,164	24,164	24,673
Position 31 ^{below}	33,075	33,075	33,075	34,075	34,725	35,375	36,175	37,075	38,075	39,075	40,075	40,875	41,835	42,790	43,750	44,705	47,185	48,075	50,075
Position 32 ^{below}	35,075	35,075	35,075	36,075	36,875	37,675	38,475	39,430	40,390	41,345	42,300	43,260	44,220	45,200	46,130	47,090	49,595	50,075	52,475
Instruction ES	36,220	36,220	36,220	37,223	38,021	38,822	39,623	40,578	41,538	42,490	43,449	44,408	45,365	46,349	47,276	48,236	50,753	51,233	53,629
Instruction PhD	37,378	37,378	37,378	38,382	39,179	39,979	40,779	41,738	42,697	43,649	44,607	45,565	46,525	47,506	48,433	49,395	51,921	52,401	54,799
Secretary/Bookkeeper	15,500	15,851	16,198	16,545	16,897	17,243	17,588	17,940	18,286	18,634	18,983	19,331	19,676	20,028	20,372	20,727	21,259	21,259	21,664
Secretary/Data Records	16,228	16,627	17,020	17,421	17,822	18,215	18,618	19,008	19,408	19,807	20,202	20,608	21,001	21,395	21,791	22,098	22,792	22,792	23,257
Reception. 180 days	13,109	13,459	13,804	14,153	14,502	14,847	15,198	15,545	15,893	16,241	16,590	16,937	17,287	17,633	17,982	18,331	18,849	18,849	19,250
Data I- 180 Days	17,796	18,162	18,515	18,880	19,242	19,603	19,965	20,322	20,683	21,049	21,401	21,774	22,130	22,489	22,850	23,259	23,786	23,786	24,208
Bus Drivers	10,976	11,196	11,420	11,636	11,858	12,072	12,294	12,506	12,728	12,949	13,171	13,391	13,650	13,828	14,049	14,263	14,619	14,619	14,873
Custod 10 Month	16,146	16,309	16,478	16,644	16,809	16,976	17,143	17,307	17,472	17,639	17,805	17,972	18,371	18,776	19,175	19,579	20,396	20,396	20,590
Lunchroom	12,438	12,764	13,099	13,430	13,759	14,091	14,426	14,751	15,085	15,410	15,746	16,075	16,408	16,739	17,073	17,404	18,226	18,226	18,611
Aide I	17,247	17,469	17,691	17,914	18,136	18,360	18,581	18,802	19,023	19,249	19,463	19,985	20,501	21,021	21,542	22,056	23,073	23,073	23,335

HOLMES COUNTY SCHOOL BOARD
SALARY SCHEDULE

POSITION	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	20	25
Aide II	16,146	16,309	16,478	16,644	16,809	16,994	17,251	17,509	17,769	18,027	18,286	18,841	19,396	19,946	20,503	20,918	22,106	22,106	22,406
Aide III	12,557	12,770	13,105	13,436	13,765	14,097	14,432	14,757	15,091	15,416	15,752	16,081	16,414	16,745	17,079	17,410	18,232	18,232	18,617
Custod 12 Month	20,310	20,517	20,729	20,937	21,144	21,354	21,566	21,770	21,978	22,189	22,396	22,607	23,108	23,617	24,121	24,630	25,657	25,657	25,900

Position 24:
Accountant
Superintendent Secretary

Position 25:
Administrative Secretary
Accounting Clerk

Position 31:
Assistant Principals, BA - (add 20% for HCHS)
Instructional and Certified - Bachelors Degree
(Add 20% for 12 month position and 10% for 11 month position)
All instructional personnel hired on or after 07/01/2011
Speech Pathologist - Bachelors Degree
Occupational and Physical Therapist - Bachelors Degree

Position 32:
Assistant Principal, MA (add 20% for HCHS)
Instructional and Certified - Masters Degree
(Add 20% for 12 month position and 10% for 11 month position)
Speech Pathologist - Licensed and Masters Degree
Occupational and Physical Therapist - Licensed and Masters Degree

ROTC - Per Contract With Department Of The Army
(To equal active duty pay)

HOLMES COUNTY SCHOOL BOARD
 Holmes County High School
 Supplemental Salary Schedule

Description	Amount For Position	No. Of Postions	Total Amount
Annual/Yearbook (After School Responsibility)	1,323	1.0	1,323
Assistant Principal		1.0	
Band Director	4,300	1.0	4,300
Baseball Head Coach	3,308	1.0	3,308
Baseball Junior Varsity Coach	2,315	1.0	2,315
Basketball Head Coach (Boys)	4,300	1.0	4,300
Basketball Head Coach (Girls)	4,300	1.0	4,300
Basketball Junior Varsity Coach (Boys)	2,315	1.0	2,315
Basketball Junior Varsity Coach (Girls)	2,315	1.0	2,315
Beta Club (Senior)	662	1.0	662
Cheerleader Sponsor (HCHS)	2,315	1.0	2,315
Cheerleader Sponsor Junior	1,654	1.0	1,654
Choral Director	1,323	1.0	1,323
Class Sponsor Junior	1,323	5.0	6,615
Class Sponsor Senior	1,323	5.0	6,615
Drama	1,323	1.0	1,323
Football Head Coach	5,623	1.0	5,623
Football Varisty Assist/"B" Coach	2,977	5.0	14,884
Golf	662	1.0	662
Lunchroom Manager		1.0	
Science Research	1,323	1.0	1,323
Softball Coach	3,308	1.0	3,308
Softball Junior Varsity Coach	2,315	1.0	2,315
Student Council	1,323	1.0	1,323
Track	662	1.0	662
Vocational (Farm)	1,985	1.0	1,985
Vocational (FBLA)	2,315	1.0	2,315
Vocational (FFA)	2,315	1.0	2,315
Vocational (FCCLA)	2,315	1.0	2,315
Volleyball	2,646	1.0	2,646

HOLMES COUNTY SCHOOL BOARD
 Bonifay Middle School
 Supplemental Salary Schedule

Description	Amount For Position	No. Of Postions	Total Amount
Assistant Principal		1.0	
Baseball (Bonifay Middle School)	992	1.0	992
Basketball 7th & 8th Grade Coach (Boys)	1,323	1.0	1,323
Basketball 7th & 8th Grade Coach (Girls)	1,323	1.0	1,323
Beta Club (Junior)	662	1.0	662
Cheerleader Sponsor Junior	992	1.0	992
Choral Director	1,323	1.0	1,323
Lunchroom Manager		1.0	
Softball Middle School	992	1.0	992
Football Junior Coach	1,323	2.0	2,646
Vocational FCCLA (Jr. Chapter)	992	1.0	992

HOLMES COUNTY SCHOOL BOARD
 Poplar Springs
 Supplemental Salary Schedule

Description	Amount For Position	No. Of Postions	Total Amount
Annual/Yearbook (After School Responsibility)	1,323	1.0	1,323
Assistant Principal		1.0	
Baseball Head Coach	3,308	1.0	3,308
Baseball Junior Varsity Coach	2,315	1.0	2,315
Basketball Head Coach (Boys)	4,300	1.0	4,300
Basketball Head Coach (Girls)	4,300	1.0	4,300
Basketball Junior Varsity Coach (Boys)	2,315	1.0	2,315
Basketball Junior Varsity Coach (Girls)	2,315	1.0	2,315
Basketball 7th & 8th Grade Coach (Boys)	1,323	1.0	1,323
Basketball 7th & 8th Grade Coach (Girls)	1,323	1.0	1,323
Beta Club (Senior)	662	1.0	662
Beta Club (Junior)	662	1.0	662
Cheerleader Sponsor	1,654	1.0	1,654
Cheerleader Sponsor Junior	992	1.0	992
Choral Director	1,323	1.0	1,323
Class Sponsor Junior	1,323	1.0	1,323
Class Sponsor Senior	1,323	1.0	1,323
Lunchroom Manager		1.0	
Softball Coach	3,308	1.0	3,308
Softball Junior Varsity Coach	2,315	1.0	2,315
Softball Middle School	992	1.0	992
Student Council	1,323	1.0	1,323
Track	662	1.0	662
Vocational (Farm)	1,985	1.0	1,985
Vocational (FBLA)	2,315	1.0	2,315
Vocational (FFA)	2,315	1.0	2,315
Vocational (FCCLA)	2,315	1.0	2,315
Vocational (Jr. FFA)	992	1.0	992

HOLMES COUNTY SCHOOL BOARD
Bethlehem
Supplemental Salary Schedule

Description	Amount For Position	No. Of Postions	Total Amount
Annual/Yearbook (After School Responsibility)	1,323	1.0	1,323
Assistant Principal		1.0	
Baseball Head Coach	3,308	1.0	3,308
Baseball Junior Varsity Coach	2,315	1.0	2,315
Basketball Head Coach (Boys)	4,300	1.0	4,300
Basketball Head Coach (Girls)	4,300	1.0	4,300
Basketball Junior Varsity Coach (Boys)	2,315	1.0	2,315
Basketball Junior Varsity Coach (Girls)	2,315	1.0	2,315
Basketball 7th & 8th Grade Coach (Boys)	1,323	1.0	1,323
Basketball 7th & 8th Grade Coach (Girls)	1,323	1.0	1,323
Beta Club (Senior)	662	1.0	662
Beta Club (Junior)	662	1.0	662
Cheerleader Sponsor	1,654	1.0	1,654
Cheerleader Sponsor Junior	992	1.0	992
Choral Director	1,323	1.0	1,323
Class Sponsor Junior	1,323	2.0	2,646
Class Sponsor Senior	1,323	2.0	2,646
Drama	1,323	1.0	1,323
Golf	662	1.0	662
Lunchroom Manager		1.0	
Softball Coach	3,308	1.0	3,308
Softball Junior Varsity Coach	2,315	1.0	2,315
Student Council	1,323	1.0	1,323
Track	662	1.0	662
Vocational (Farm)	1,985	1.0	1,985
Vocational (FBLA)	2,315	1.0	2,315
Vocational (FFA)	2,315	1.0	2,315
Vocational (FCCLA)	2,315	1.0	2,315
Vocational FCCLA (Jr. Chapter)	992	1.0	992
Volleyball	2,646	1.0	2,646

HOLMES COUNTY SCHOOL BOARD
Ponce de Leon High
Supplemental Salary Schedule

Description	Amount For Position	No. Of Postions	Total Amount
Annual/Yearbook (After School Responsibility)	1,323	1.0	1,323
Assistant Principal		1.0	
Baseball Head Coach	3,308	1.0	3,308
Baseball Junior Varsity Coach	2,315	1.0	2,315
Basketball Head Coach (Boys)	4,300	1.0	4,300
Basketball Head Coach (Girls)	4,300	1.0	4,300
Basketball Junior Varsity Coach (Boys)	2,315	1.0	2,315
Basketball Junior Varsity Coach (Girls)	2,315	1.0	2,315
Basketball 7th & 8th Grade Coach (Boys)	1,323	1.0	1,323
Basketball 7th & 8th Grade Coach (Girls)	1,323	1.0	1,323
Beta Club (Senior)	662	1.0	662
Cheerleader Sponsor	1,654	1.0	1,654
Cheerleader Sponsor Junior	992	1.0	992
Choral Director	1,323	1.0	1,323
Class Sponsor Junior	1,323	2.0	2,646
Class Sponsor Senior	1,323	2.0	2,646
Golf	662	1.0	662
Lunchroom Manager		1.0	
Softball Coach	3,308	1.0	3,308
Softball Junior Varsity Coach	2,315	1.0	2,315
Softball Middle School	992	1.0	992
Student Council	1,323	1.0	1,323
Track	662	1.0	662
Vocational (Farm)	1,985	1.0	1,985
Vocational (FBLA)	2,315	1.0	2,315
Vocational (FFA)	2,315	1.0	2,315
Vocational (FCCLA)	2,315	1.0	2,315
Vocational (Jr. FFA)	992	1.0	992

HOLMES COUNTY SCHOOL BOARD
Other Supplemental Salary Schedule

Description	No. Of Positions	Amount Per Position
Lunchroom Manager: Ponce de Leon Elem & Bonifay Elem	1.0	
Supplement Based On Meals Served		
0 - 199		1,273
200 - 399		1,487
400 - 599		1,701
600 - 799		1,915
800 - 999		2,129
1000 - Up		2,343
Lunchroom Certification (Managers)		300
Lunchroom Certification (Others)		200
Transportation:		
Choice Transportation -- Per Day		10
Mechanic II State Inspector		2,400
Transportation Bus Inspection & Physical Exam (per trip)		10
Transportation of Choice Students (per day)		10
Transporting Handicapped and Attendent (automobile) -- Per Day		30
Current employee driving a school bus -- Per Day		60.98
Custodian -- Per Day		30
Other Per Day		20
Workshops		
Instructional, 17.50 per hour limit of 8 hours per day		
Non-instructional, \$8.34 per hour limit of \$50 per day		
Per amount of reimbursement		
Assistant Principal, MA Degree: Ponce de Leon Elementary		
Bonifay Middle, Bonifay Elementary (2 positions)	1.0	1,500
Assistant Principal, BA Degree: Ponce de Leon Elementary		
Bonifay Middle School, Bonifay Elementary	1.0	1,176
Assistant Principal, MA Degree: Holmes County High	1.0	2,000
Assistant Principal, MA Degree: Bethlehem, Poplar Springs,		
Ponce de Leon High	1.0	4,000
Director with Master's Degree		2,945
Director with Ed Specialist's Degree		4,404

HOLMES COUNTY SCHOOL BOARD
 Substitutes And Other
 Supplemental Salary Schedule

Description	Period	Amount
Beginning Teacher Program (Peer)	Annual	662
Bonuses per Florida Statute 1012.22(1)		
Instructional personnel first hired or rehired after June 30, 2011 with a Florida Department of Education certificate reflecting the field of the advanced degree:		
Masters		2,000
Educational Specialist		3,000
Doctorate		4,000
Speech and Language Pathologists (Licensed & either DOE certified or non-certified)	Annual	5,000
Occupational & Physical Therapist (Licensed & either DOE certified or non-certified)	Annual	5,000
[Speech and Language Pathologists or Occupational & Physical Therapist] (unlicensed)	Annual	1,000
Substitute Teachers:		
Doctorate	Hourly	14.50
Educational Specialist	Hourly	14.20
Masters	Hourly	14.00
Bachelors	Hourly	13.70
90 Semester Hours	Hourly	9.00
60 Semester Hours	Hourly	8.75
No Rank	Hourly	8.50
FCAT Proctor	Hourly	10.00
Substitute Bus Drivers - effective 10-21-13	Daily	50.00
WINGS & Other - Field Trips - Bus Drivers		35.00 - 85.00
WINGS Bus Drivers, Aides	Hourly	12.00
WINGS Other - Minimum wage		
Bus Drivers - Workshops, etc (10 per hour)	Daily	35.00 - 80.00
General	Hourly	7.25 - 15.00

Aide I & Data I -- 90 semester hours from an Accredited Institution

Aide II & Data II -- 60 semester hours from an Accredited Institution

HOLMES COUNTY SCHOOL BOARD
PAYROLL PERIODS

I. Twelve Month Employees

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1st and 16th of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exception, June 30th rather than July 1st.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

II. Ten Month Employees

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1st and 16th of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exceptions:
 - 1. First direct deposit will be made on the eighth (8th) work day for employees who work 190 or 196 days.
 - 2. The balance due for fiscal year earnings is to be made on June 30th.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

III. Summer School Employees

- A. The payroll periods and all requirements relative to the twelve month employees shall apply to the summer school employees.

IV. Workshop Employees

Amounts earned for workshops attended shall be reported to the Finance Department on the last day of the workshop and the direct deposits shall be made on the next regular payroll date provided the workshop shall conclude no less than 5 working days prior to the scheduled direct deposit.

V. Substitutes

Substitutes are to be reported with the timesheets submitted to the Finance Department and direct deposits are to be made on the 1st and 16th of each month.