

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
OCTOBER 17, 2017

The Holmes County School Board held a Workshop on Tuesday, October 17, 2017 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Buddy Brown, Carmen Bush, Donnita Butorac and Pamela Price, Director Melissa Baxley, Finance Officer Kelly Leavins and PDLE Principal Anissa Locke.

Discussion included:

- A) Facilities use and charges
- B) Bus drivers and bus routes
- C) Policy updates
- D) Monthly Financial Report
- E) Surplus property – BES

The workshop concluded at 8:51 a.m. and the Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
OCTOBER 17, 2017

The Holmes County School Board held a Workshop on Tuesday, October 17, 2017 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Buddy Brown, Carmen Bush, Donnita Butorac and Pamela Price, Director Melissa Baxley, Finance Officer Kelly Leavins and PDLE Principal Anissa Locke.

Chair Johnson called the regular scheduled meeting to order and the adoption of the agenda. Alan Justice moved to approve the agenda, second by Rusty Williams which passed unanimously.

RECOGNITION –

Responders to Hurricane Irma were recognized for their assistance at school shelters. Honorees included HDSB employees, the Holmes County Health Department and the Holmes County Sheriff's Department.

HEARING THE PUBLIC –

Vicki Steverson, President of the Holmes County Teachers Association, spoke about comments made during the district-wide in-service training on October 12, 2017. S. min. p. 248

ADMINISTRATIVE PROGRAMS –

- A. 2017-2018 UNIFORM STATEWIDE ASSESSMENT CALENDAR– Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 248
- B. ADDENDUM TO CONTRACT WITH CANOPY BEHAVIOR SOLUTIONS TO BROADEN 2017-2018 CONTRACTED SERVICES – Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 248
- C. OVERNIGHT/OUT OF STATE TRIPS – BK8 ESE to Dothan, AL; BK8 Drama to Dothan, AL; HCHS Drama to Gainesville, FL; PDLH Varsity Basketball to AL for games – Alan Justice moved to approve, second by Rusty Williams which passed unanimously. S. min. p. 248

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Alan Justice as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, Monthly Financial Report and 10/03/17 Workshop & Regular Session Minutes. S. min. p. 248

PERSONNEL –

- A. PERSONNEL HANDBOOK – Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 248
- B. Superintendent Mears made the following recommendations –
HIRE the following for the 2017-2018 school year:
Aaron Mollet as Elementary Aide at Bethlehem School, effective October 4, 2017.
Jennifer Snowden as Part-time Food Service Worker at Bonifay K-8 effective September 22, 2017.

HIRE the following for Afterschool Positions/Extended School – 2017-2018

WINGS teachers effective August 21, 2017:

Mary Atwell
Julie Lassiter
Nancy Messer
Liza Tice

ACCEPT the resignation from employment on the following (for retirement):

Betty Carnley, Bookkeeper at Poplar Springs School, effective December 20, 2017 at 3:00 p.m.

APPROVE leave of absence for the following:

Nancy Messer, Reading/ELA Teacher at Bethlehem, beginning 09/20/17 at 7:30 a.m. and ending 01/15/18 at 3:00 p.m. (family & medical)

Ashley Moseley, Teacher at Bonifay K-8, beginning 09/13/17 and ending 11/06/17 at 7:30 a.m. (maternity)

AMEND the ending date on the Medical Leave of Absence on Brenda Hudson, Food Service Worker at Bonifay K-8, beginning 08/21/17 and ending 01/15/18 at 6:30 a.m.

REQUEST to open and advertise 2 Full-time Custodian Positions at Bonifay K-8.

Shirley Owens moved to approve the Superintendent's personnel recommendations, second by Rusty Williams which passed unanimously. S. min. p. 248

BOARD APPEAL – BRENT JONES – Attorney Owen Powell stated the issue had been resolved.

FEDERAL, STATE PROGRAMS OR PROJECTS –

- A. SCHOOL RECOGNITION FUNDS – PONCE DE LEON ELEMENTARY – Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 248

With no further business in the Regular Session, Shirley Owens moved to adjourn, second by Alan Justice which passed unanimously. The Regular Session adjourned at 9:32 a.m. Chair Johnson announced an Executive Session to follow the Regular Session.