

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
September 13, 2021

The Holmes County School Board held a Regular Session on Monday, September 13, 2021, at 4:00 p.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice Chair, Kaci Johnson Shirley Owens and Leesa Lee. Also present: Superintendent Buddy Brown, Administrators Brian Morgan, Greg Sallas, Donnita Butorac, Matt Tate, Finance Officer Kelly Leavins and SRO Adrienne Odom

Chair Justice called the regular scheduled meeting to order and the adoption of the agenda. Leesa Lee made a motion to approve, second by Kaci Johnson which passed unanimously.

FACILITIES:


- A. PAEC CONTRACT AGREEMENT WITH TSA CONSULTING -Wilburn Baker made a motion to approve, second by Shirley Owens which passed unanimously. S. min. p. 271
- B. PAEC RISK MANAGEMENT AGREEMENT – Kaci Johnson made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 271

TABLED ITEM

- A. MOA TO CONDUCT ENERGY AUDIT WITH MINIMISE – Shirley Owens made a motion to open the item for discussion, second by Kaci Johnson. Leesa Lee then made a motion to accept the item as presented adding the Capital Outlay Plan, second by Shirley Owens which passed unanimously. S. min. p. 271

ADMINISTRATIVE PROGRAMS:

- A. SPECIAL TRANSPORTATION CONTRACT – Wilburn Baker made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 271
- B. 1ST SEMESTER BELL SCHEDULES, SAC COMMITTEE AND OUT OF FIELD TEACHERS FOR BHS, PSH, HCHS, BK8, PDLE, PDLH, & GAP - Kaci Johnson made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 271
- C. 2021-2022 PROFESSIONAL LEARNING CATALOG – Leesa Lee made a motion to approve, second by Shirley Owens which passed unanimously. S. min. p. 271
- D. HOLMES VIRTUAL SCHOOL STUDENT HANDBOOK – Wilburn Baker made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 271
- E. CONTRACT WITH KING AND WALKER – Shirley Owens made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 271
- F. 2020-2021 FINAL BUDGET AMENDMENTS – Leesa Lee made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 271
- G. 2020-2021 CATEGORICAL FLEXIBLE SPENDING RESOLUTION - Kaci Johnson made a motion to approve, second by Shirley Owens which passed unanimously. S. min. p. 271
- H. 2021-2022 INSTRUCTIONAL & DIFFERENTIATED PAY SALARY SCHEDULE RESOLUTION - Shirley Owens made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 271
- I. 2021-2022 ADMINISTRATIVE SALARY SCHEDULE - Kaci Johnson made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 271
- J. 2021-2022 NON-INSTRUCTIONAL & HOURLY SALARY SCHEDULE - Leesa Lee made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 271
- K. SPORTS SCHEDULES: HCHS CHEERLEADERS, PSH GIRLS BASKETBALL HCHS VOLLEYBALL, HCHS GOLF - – Shirley Owens made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 271

 Board
APPROVED
9/24/21

The Consent Agenda was unanimously approved on a motion by Wilburn Baker and second by Leesa Lee as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, other Administrative items, Monthly Financial Report, Regular Session minutes for the 8/24/21 meeting. S. min. p. 271

PERSONNEL RECOMMENDATIONS – Superintendent Brown made the following recommendations:
ACCEPT the resignation on the following employees:

- Jacquelyn Owen, PSH Cheer Coach, effective 8/31/21

ACCEPT the leave of absence on the following employees:

- Marilyn King, BK8 Custodian, beginning 8/23/21 at 7:30 a.m. and ending 10/15/21 at 6:00 p.m.
- Lucinda White, BK8 Food Service Worker, beginning 8/9/21 at 6:30 a.m. and ending 9/17/21 at 2:30 p.m.

ADD the following employees to the DROP:

- Gordon Wells, BK8 Teacher, beginning 9/1/21 and ending 8/31/26
- Paula Dixon, HCHS Teacher, beginning 9/1/21 and ending 8/31/26
- Kathy Blalock, BHS Teacher, beginning 9/1/21 and ending 8/31/26

AMEND the hire date on the following employee:

- Erica Purvis, PDLE Teacher, effective 9/1/21

HIRE the following employees for the 2021-2022 school year:

- Marlana Bradshaw, GAP Aide, effective 9/3/21
- Traver Adams, BK8 Aide, effective 9/7/21
- Laurie Braxton, PSH Bus Driver, effective 9/1/21
- Crystal Fitzgerald, BHS Middle School, JV & Varsity Softball
- Aaron Mollett, BHS Middle School, JV & Varsity Boys Basketball

HIRE the following employee for the WINGS 2021-2022 school year:

- Amy Chestnut, PSH effective 8/26/21

TRANSFER the following employees:

- Wendy Bailey, ESE Virtual Teacher, District Office to TSA- ESE Transition/Parent Specialist, District Office, effective 9/1/21
- Penny Jones PDLE Aide to PDLE VPK Lead Aide, effective 9/1/21

AMEND the following positions job titles:

- Personnel & Transportation Director to Coordinator of Human Resources, Jalisa Brannon
- Personnel & Transportation Director to School Transportation and Fleet Manager
- Director of Media Services to Coordinator of Media and Technology Integration, Melissa Baxley
- Director of Network Operations to Network Analyst/Manager Coordinator, Dale Thomas
- Director of MIS to Coordinator of Management Information Services (MIS), Phillip Byrd

Kaci Johnson made a motion to approve, second by Shirley Owens which passed unanimously S. min p. 271

With no further business, the meeting adjourned at 4:53 p.m.

HOLMES COUNTY SCHOOL BOARD
SPECIAL SESSION/BUDGET HEARING
September 13, 2021

The Holmes County School Board held a Public Hearing on Monday, September 13, 2021, at 5:05 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay.

1. **CALL TO ORDER/ADOPTION OF THE AGENDA** – Leesa Lee made a motion to adopt the agenda, second by Kaci Johnson which passed unanimously. S. min. p. 271
2. **BUDGET PRESENTATION**
3. **PUBLIC INPUT- NO PUBLIC INPUT**

4. RESOLUTION TO ADOPT FINAL MILLAGE FOR 2021-2022

Whereas, the School Board of Holmes County, Florida, did pursuant to chapters 200 and 1011, Florida Statutes, approve final millage rates for the fiscal year July 1, 2021, to June 30, 2022; and **Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates for fiscal year 2021-2022 in the amounts of:

	Final Millage Levy	Final Amount To Be Raised
Required Local Effort Including	3.5910	\$1,945,113
Prior Period Funding Adjustment	0.0110	\$5,959
Capital Outlay	1.500	\$812,495
Discretionary Operating	0.748	\$405,165
TOTAL	5.8500	\$3,168.732

The total millage rate to be levied exceeds the rolled-back rate computed pursuant to 200.06591), F.S., by 2.34 percent.

Resolved, That the District School Board of Holmes County adopted the final millage rate for the fiscal year July 1, 2021 to June 30, 2022 on September 13, 2021 by separate vote prior to adopting the tentative budget. – Wilburn Baker moved to approve the resolution, second by Shirley Owens which passed unanimously. S. min. p. 271

5. RESOLUTION TO ADOPT FINAL BUDGET FOR 2021-2022

Whereas, the School Board of Holmes County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve final millage rates and final budget for the fiscal year July 1, 2021 to June 30, 2022; and

Whereas, the Holmes County School Board set forth the appropriations and revenue estimate for the budget for fiscal year 2021-2022.

Whereas, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates and the final budget in the amount of \$38,966,474 for fiscal year 2021-2022.

Resolved, that the attached budget of Holmes County School Board, including the millage rates as set forth therein, is hereby adopted by the School Board of Holmes County as a final budget for the categories indicated for the fiscal year July 1, 2021 to June 30, 2022.


Adopted this 13th day of September 2021, on a motion by Kaci Johnson and second by Leesa Lee which passed unanimously. S. min. p. 271

6. AFR PRESENTATION

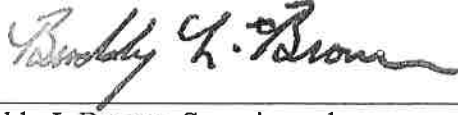
7. 2020-2021 FUND BALANCE RESOLUTION

8. APPROVE 2020-2021 ANNUAL FINANCIAL REPORT – The Board agreed to combine items 7&8. Shirley Owens made a motion to approve combined items, second by Leesa Lee, which passed unanimously S. min. 271

9. ADJOURN: 6:05 p.m.



Alan Justice, Chair



Buddy L. Brown, Superintendent